

## LANDMARKS COMMISSION

Monday, February 26, 2007 - MINUTES – Meeting Date

Call to Order: Time In: 7:00 p.m.

The Landmarks Commission of the Village of Canal Winchester met on the above date for its February 2007 regular meeting and was called to order by Mrs. Deeds.

Present for Roll Call: Mr. Buchholz, Mrs. Deeds, Mr. Miller, Mr. Murphy and Mr. Note. Absent were Mr. Loucks and Mr. Rumora.

### Approval of Minutes

Because there is not a quorum present to approve the November 27, 2006 minutes, Mrs. Deeds noted for the record the approval of said minutes will be deferred to the March 2007 regular meeting.

### Amending the Agenda

Mr. Miller made a motion to amend the agenda by adding Application #CA-06-29, Josh Whitmer, 20 East Waterloo Street, a follow up to the November 27, 2006 meeting. Mr. Buchholz seconded the motion. The motion passed unanimously.

### Pending Cases

CA-06-29 Josh Whitmer, 20 East Waterloo Street. Mr. Whitmer explained he was coming before Landmarks Commission to follow up on the brackets for his new sign. Mr. Whitmer is requesting approval for the brackets that will be of steel and painted black. Following discussion, Mr. Buchholz made a motion to approve the sign brackets to be of steel and painted black as presented. Mr. Note seconded the motion. The motion passed unanimously.

Mr. Whitmer proceeded to ask the Commission for their suggestion on a temporary handrail for accessing the office due to existing grade. Mr. Whitmer explained this handrail is needed as soon as possible and would only be temporary until he finalizes plans for redoing the front of the building. The Commission discussed the material of the handrail and proposed color with Mr. Whitmer. The Commission agreed this handrail should not be of wood. Following discussion, Mr. Miller made a motion to approve a simple handrail with the following conditions: 1) to be of metal (not wood), 2) color to match the house trim, and 3) this approval shall be good for a six-month period from the date of approval (effective from February 26, 2007 through August 26, 2007). Mr. Murphy seconded the motion. The motion passed unanimously.

### Organization for 2007 (election of officers)

Mr. Note made a motion to nominate Beth Deeds as Chairperson for 2007. Mr. Buchholz seconded the motion. The motion passed unanimously. Mrs. Deeds made a motion to nominate Todd Buchholz as Vice-Chair for 2007. The motion passed unanimously. Mrs. Deeds made a motion to nominate Don Miller as Secretary for 2007. Mr. Note seconded the motion. The motion passed unanimously.

Mr. Neimayer also said the Landmarks Commission needs to have a representative on the Preservation Area. In the past, the Commission also designated a back up representative. Mr. Neimayer explained this person would attend the Planning and Zoning Commission meetings when there was an application in the Preservation Area that goes before the Planning and Zoning Commission. Following discussion, Mr. Buchholz agreed to be the Landmarks Commission representative. Mr. Murphy agreed to serve as the back up representative.

#### New Business

Allan Neimayer, Planning and Zoning Administrator, talked about the Landmarks Commission's project of updating the property inventory forms. This would probably be a multi-year project. It needs to get started as soon as possible as there have been many changes since the original inventory was conducted in the late 1980's. Mr. Neimayer suggested talking with the high school about making this a project of the photography class. Mr. Neimayer is to contact Jeff Childers to set up a meeting. Mrs. Deeds said she will attend to represent the Commission.

#### Old Business

1. Mr. Buchholz presented information that he and Jennifer Solomon pulled together regarding siding and materials. Mr. Neimayer will e-mail this information to Commission members for their review. This item will be on the Commission's March regular meeting for their discussion.
2. Mr. Note introduced the subject of a Landmarks Commission member attending Village Council's Old Town Committee meetings. Mr. Note said this would be to facilitate communication between the two boards and report back to Landmarks Commission. Mrs. Deeds said she attended the Old Town Committee meetings representing the Commission when Stradley Park (next to the Municipal Building) was being planned out. Mr. Buchholz said he also attend the Old Town Committee meetings like Mrs. Deeds except he was representing the Main Street Program. Following discussion, Mr. Note said he would begin attend the Village Council's Old Town Committee meetings for 2007.

#### Adjournment

Mr. Buchholz made a motion to adjourn. Mr. Note seconded the motion. The motion passed unanimously. Time out: 7:30 p.m.

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Beth Deeds, Chairperson

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Date